

Prior Service Barracks Information Sheet

All Prior Service Soldiers are subject to 32nd Med BDE Policy letter #16 and unit barracks policy letters. Violations of policy letters are subject to UCMJ.

1. Rooms must be inspection ready at all times: beds will be made and present a neat and orderly appearance, bathrooms: clean toilets, sinks, mirrors and showers to remove mold, soap scum, and lime build up.
2. Male/Female rooms: no one of the opposite sex will enter a male or female's room.
3. Curfew is 2330 Sunday through Thursday.
4. Entrance and exit: The only authorized entrance and exit are the doors by the elevators. DO NOT enter the building through the side doors or prop them open.
5. Alcohol- prohibited at all times.
6. Tobacco Products/Substitutes/Vaporizers/Electronic cigarettes: utilizing, possessing, purchasing, and/or providing to others any of the previously stated products while in student status is prohibited.
7. Clearing requirements: schedule an appointment with the barracks manager 48 hours prior to graduation.
8. Duty Roster: check the duty roster on a daily basis and be present for duty on time.
9. Common areas: laundry rooms, gym, elevators will remain clean. Police up after yourself.
10. NO plug-in air fresheners are authorized to include wax scent burners.
11. Smoke detectors will be left alone at all times. If an issue arises with the smoke detector report it immediately.
12. Do not loiter or walk through the command hallway.
13. Basement is off limits.
14. Weapons are not authorized in the barracks; weapons include knives with a blade longer than 3 inches, guns, swords, stun guns, and any object having a lethal function as its sole purpose.
15. Guests will sign in and out at the CQ desk.
16. Furniture: only ONE set of furniture may be used per student, no furniture will be taken apart and beds are not joined together.
17. NO bicycle/vehicle parts will be stored in the barracks at any time.
18. Internet/Cable Company technicians will be checked in at the front desk and escorted to the room for installation.
19. A 32nd Medical BDE Form 1 will be placed on the bed to ensure Cadre knows what belongs to each student.

Prior Service Barracks Move-Out Instruction

1. General

- a. All baseboards must be free of dirt, bugs, cobwebs, etc.
- b. Clean out wall locker, and desk/nightstand drawers completely
- c. Wipe down desk and carrel, lamp and shade, and window sills
- d. Vents must be free from dust and debris
- e. Floors will be swept and mopped and free of dust bunnies
- f. Empty all trash containers

2. Bathroom

- a. Clean toilets: they should not have rings
- b. Showers will be free of soap scum/mold
- c. Clean sinks and faucets; remove all lime deposits
- d. Shower curtains should be free of mold and tears (replace with barracks manager as needed)

3. Refrigerators/Microwaves

- a. Empty refrigerator completely
- b. Clean refrigerator and microwave with all-purpose cleaner